

MINUTES
AACA Council Meeting
Tuesday, July 15, 2008
Baker Room, Delta Chelsea – Toronto, ON

Call To Order: 9:30 a.m.

Present: David Bolender, Stephen Carmichael, Sherry Downie, Thomas Gest, Noelle Granger, Brian MacPherson, Neil Norton, Todd Olson, David Porta, Tom Quinn, Rusty Reeves, Alan Richards, Larry Ross, Greg Smith, Cristian Stefan, Ronn Wade

Guests: Art Dalley, Julie Hewett, Len Cleary, Stuart McDonald, Rick Drake.

Absent: Mark Seifert

Motion: The minutes of the Interim Council Meeting of Saturday, October 27, 2007 be approved as amended/corrected. (Porta/Quinn - *unanimous*).

1. PRESIDENT'S REPORT (Ross)

Dr. Ross wanted to enter a change to the motion at the Interim Council meeting minutes regarding discontinuing the AACA/BACA joint meetings. He had contacted Dr. Scheurer (BACA President) as instructed and stressed our decision to not join the BACA in Glasgow was a financial decision with regard to the inability of our younger members to undertake an expensive meeting with international exchange rates at their current level. We would urge members to go but fewer would probably do so. He acknowledged that the BACA were probably not aware of our intention to actually permanently discontinue this joint meeting arrangement. Stuart McDonald was representing the BACA in Toronto to issue a joint meeting invitation for Glasgow in 2010.

Dr. Ross highlighted some new activities over the past year: it is the first year for the *Keith and Marion Moore Blue Box Award*; the Acland DVD sales handled by Dave Bolender; the AACA polo shirt sales initiated and handled by Lonie Salkowski (over 60 have been presold and 14 were brought to sell at the meeting – over half of those have been sold). He would ask Lonie if the website could remain open for a period after the meeting.

Dr. Ross commented on the issue of plastinated specimens. The AACA was contacted for input to a House Representative bill on plastinated specimens – prohibiting them from coming into the United States. He had forwarded this request to Brandi Schmidt for Anatomical Services Committee input. Noelle Granger informed council that a North Carolina group was responsible for getting this going but its breadth may impact education in medical schools. The AAA is also concerned and feels an amendment is appropriate. The AACA position will be defined by the ASC as this does have important side effects. Dr. Ross informed Council that Roy Glover an ex-academic anatomist is now Executive Director with Premier Exhibits a major player in plastinated body exhibits. He had contacted Dr. Ross with the hope of opening a liaison with the AACA. No response had been elicited.

Somes Guha had contacted Dr. Ross with regard to setting up a new award and he had certain criteria associated with it. Dr. Ross will circulate the proposal to Council for feedback at the Chicago Interim Meeting. Dr. MacPherson suggested the Financial Affairs Committee could handle this and return in October with a proposal that would satisfy both the AACA and the tax issues important to Dr. Guha. Dr. Quinn suggested the committee might work on a template for

future donors as this may be a continuing issue for the association. Dr. Olson thought it might be better to create a single endowment fund instead of many smaller funds.

Dr. Ross informed council that a number of ad hoc committees are either meeting, or still working. These committees involve anatomical terminology and the post graduate course committee.

Dr. Ross reminded Council that it had agreed to forward \$5000 to FICAT in support of its 2009 meeting in New Orleans with the AAA in conjunction with Experimental Biology 2009. He also informed council that a new Argentinian Association of Clinical Anatomy (AACA) had been formed and he had been contacted about this.

Dr. MacPherson felt that Julie Hewitt's role in the AACA should be formalized providing some sort of contract between both entities. This would require a bylaw change as she would be a subcontractor and not an employee of the association.

Motion: In conjunction with Executive Council, Ms. Hewitt would provide an outline of meeting management costs and as well as a menu of other services she can provide to the association on a buffet-style basis for the Interim Meeting in Chicago.
(MacPherson/Olson – *unanimous*)

Dr. Ross officially thanked Greg Smith for his one year of service as Program Secretary. Council acknowledged the huge input of Greg's into finalizing the Toronto meeting.

Motion: Council accept the membership committee's motion to make Julie Hewitt a member by membership organization. (Quinn/Reeves – *unanimous*)

2. SECRETARY'S and WEB MANAGER'S REPORT (MacPherson)

The Office of Secretary has been kept busy with usual issues: membership certificates and all annual meeting certificates; Wiley membership list distribution plus monthly updates; mailing of hard copy Dues notices; keeping members-only email address up-to-date in the Einstein listserve system.

This was the year we moved our dues coverage to January 1 through December 31st. It has certainly made our dealings with Wiley far easier to understand/track. We will be issuing a mid-year electronic call for dues for those who have not as yet paid their 2008 dues.

Executive Council decided to look for a more reasonable source for our AACA specialty pins as the price of silver and silversmithing was bringing these pins close to \$400 each. We now have 3 new pins, a red "honored member", a blue "past president" and a green "Adkins Service" award pins. While they are certainly not the significant piece of jewelry artistry they were, the cost and ease of acquisition made it a worthwhile change.

Together with the President, a brief AACA survey was assembled in *Survey Monkey* through the UK Dean's Office subscription. The URL for access was included in his recent members-only email. While the response was disappointing, we did get some excellent food for thought from the responses that did come in. We will be reporting on this at the interim meeting.

The Secretary worked closely with Ken Jones and Julie Hewett for the 2008 AACA on-line election. We continue to get low numbers of members voting, but the process really could be very little easier to use.

The Secretary's Office with take over handling the issues for the Honored Member Scrolls etc. from *Ziller of Kansas City*. With movement in and out of the Program Secretary's Office, this issue tends to fall through the cracks.

Julie Hewett's monthly Executive Council teleconferences have added a new aura of timeliness to the issues that come up monthly or are being tracked throughout the year. I feel this has added 120% to the functioning of the Secretary's Office and the affairs of the Association.

During the last month or so, I have worked with Todd Olson to construct an on-line database for individuals applying to be members. It allows them to track the progress of their own application (what if anything is missing, etc.). I think this will be a very beneficial addition to the membership process.

I continue to have issues with accessing/sending emails from my address to either of the AACA listserves. I am indebted to Larry and Rusty for assistance with this - it is a pain.

Web Manager: The AACA web site of the Association continues to be an important arm of the Association's functioning. This year we kept the Toronto meeting news and updates current on our own web site - rather than depending on externally-hosted sites. It makes things far easier to handle/change/keep control of. Things like Registration, etc. that we don't control are linked to our site. Many members have commented on the way we keep the membership aware of current issues.

I worked closely with our Program Secretary for issues like "Call for Abstracts" through to posting the final .pdf copy of the Program for the Toronto meeting. I know that he and Julie were looking at new abstract submission software, but I would caution against entering into costly new arrangements for a meeting the size of our.

The Acland DVD sales page and the AACA polo shirts were also new items. The DVD sales did require the assistance of my web mentor - Dr. Jerry Tieman - to change/amend our shopping cart and on-line merchant pages, but it is usually done in a very timely manner.

The "Positions Open" page gets very active submission levels. We could be making money here - enough to pay for our annual site hosting (\$480 - which also includes a minimum of Dr. Tieman's time for issues that arise - like modifying the shopping cart for the Acland DVD). The AAA does charge \$100 for 6 weeks of posting. The issue that we view these postings as a service to our membership is valid but the site is used by many, many non-members.

Motion: Institute a \$100 posting fee for job advertisements posted to the AACA web site - effective August 1st. (Porta/Reeves - *unanimous*)

While I try my best to keep news up to date, I can really only do this if someone brings it to my attention/sends it in. I want to thank those who do. As always, any ideas to better the site - making it more useful to the Association - are welcome at any time.

Motion: Strike an ad hoc committee to look into revamping/outsourcing/restructuring the Association web site. (Granger/Gest - *unanimous*)

3. TREASURER'S REPORT (Norton)

Dr. Norton presented a lengthy budget report and it appeared that the Las Vegas meeting netted just under \$14,000 in profit. Dr. Dally felt that advertising (mailing of postcards for

meetings/post graduate courses) is essential for meeting success and recently this has not been occurring with web-based information appearing relatively late.

Dr. Norton reported that as of July 11th 2008 the Association had approximately \$268,000 in the bank. He endorses the endowment proposal and felt that even if we could solicit \$10 from each registered member at the meeting during the banquet for example, this would definitely bolster our student endowments.

Motion: To approve the proposed 2008-2009 budget to be finalized at the Interim Council Meeting in October. (Bolender/Granger – *unanimous*).

Motion: That Beverly Northouse be asked to present/submit an annual budget for the *Clinical Anatomy* group of editor's officers at each subsequent annual Council meeting. (MacPherson/Quinn – *unanimous*).

4. EDITOR'S REPORT (Carmichael)

Dr. Carmichael reported that the *Blue Box Award* Committee had a significant job this year sorting through 50+ student/resident submissions to *Clinical Anatomy*. He wanted to acknowledge Carol Scott-Conner, Mark Holterman and Tere Ma for their input into making this first *Blue Box Award* a reality. He also reported that the journal would be changing its reporting date to January 1st to December 31st to better reflect one year of activity. The newly established *Argentinian Association of Clinical Anatomists* is requesting that *Clinical Anatomy* be the official journal of their association as well. This would involve free electronic access to the journal.

Motion: The AACA support the *Argentinian Association of Clinical Anatomists* attempt to have Wiley add them to official sponsorship of *Clinical Anatomy* but that they must use the Spanish acronym for their association in this regard - AAAC. (Norton/Richards – *unanimous*)

The Editor's full report is attached to the electronic version of the minutes as a Powerpoint report.

5. PROGRAM SECRETARY'S REPORT (Smith)

Greg Smith reported in conjunction with Julie Hewitt, on the status of the Toronto meeting. To date we had 271 paid registrants (286 in Las Vegas) but we always have a number of walk-in registrants. The number of countries represented is now up to 24, however we are down 3 exhibitors meaning \$8000 less in income and decreased sponsorships in vendors.

Greg reported that Toronto had a record breaking number of abstracts submitted but that some members were presenting 10-20+ abstracts. This makes handling the abstracts more a much more onerous task. Dr. MacPherson stated that this could be expected since we actually publish our abstracts in a journal – yet don't charge an abstract fee (like AAA's \$65/abstract where the abstract is not officially published).

Motion: The AACA institute a \$30 processing fee for each abstract submitted. (Olson/Reeves)

Amendment: Abstract submissions may only be made by a current member in good standing, a sponsor (current member in good standing), or student member in good standing. (approved – *unanimous*)

An ad hoc program committee will be established at the Friday council meeting.

5. FUTURE MEETINGS

a. 26th Annual Meeting, 2009 – Cleveland, OH (Hewett/Drake)

Dr. Drake was present and informed Council he would have a brief Powerpoint presentation for the general membership at the Annual Business Meeting. At this point the only additional information he had for council was that the postgraduate course for the Cleveland meeting had been finalized. It would involve software/web-based surgical simulators. Forty people would be the registration limit and he anticipated 10 simulator stations where registrants would have hands-on experience.

b. Update on 27th Annual Meeting – Hawaii, 2010 (Hewett)

Julie Hewitt informed Council that the meeting dates in Hawaii had to be changed to July 18-25. The Hilton Hawaiian Village is an extremely popular conference site and while we were discussing dates, July 12-17 was formalized with another group. This was the latest news available for this meeting and Council noted it directly conflicted with the Glasgow, BACA meeting scheduled for July 20-23 so they could work around the Hawaiian meeting originally planned for July 12-17. Accommodations at the conference hotel will be \$219 (no view), \$239 (limited view), and \$259 (ocean view).

Motion: That Council financially commit to the Hilton Hawaiian Village and the ISP for the 2010 Hawaii meeting to be held July 18-25, 2010. (Norton/Olson – *unanimous*)

c. BACA meeting, Glasgow 2010 (McDonald)

Dr. Stuart McDonald attended Council to formally invite AACA members to a joint meeting in Glasgow for 2010. The dates were scheduled for Tuesday July 20 through Friday July 23. Accommodations would be at the InHotel at ~65 pounds per night (currently). The scientific sessions would be held in the Anatomy Department at the University of Glasgow and several post conference tours were being developed for Saturday/Sunday. Dr. McDonald was requesting some idea of numbers of AACA members that might attend for planning. Dr. Dally felt that they might expect 25-50 AACA members. Dr. McDonald indicated he felt a number of Spanish anatomists might attend.

The shift in the 2010 Hawaiian meeting dates, revealed at this meeting previously, casts a question mark over the timing of this meeting and Dr. McDonald would have to confer with BACA executive to determine if the meeting would be held or perhaps be deferred. Council expressed appreciation for Dr. McDonald's efforts and a great deal of disappointment with the fact of the very recently discovered date clash between Glasgow and Hawaii.

d. 2011 AACA Meeting – Columbus, OH (Hewitt)

Julie reported that the dates for the 2011 meeting in Columbus, OH had been finalized for the 11th to the 16th of July. The conference hotel will be the Hyatt Regency where rooms will be \$165 and \$175 (Ssingle/double).

6. COMMITTEES & APPOINTMENTS

a. Anatomical Services Committee (Leon Martino/Brandi Schmitt)

The 07/08 year found the ASC drafting and circulating iterations Best Practices document. The document, in which AACA members and non-members alike may find information useful in the operation of a whole body donation program, was approved by council and can now be found posted on the AACA website. The co-chairs of the ASC are now working on incorporating the document into a formal paper and intend to submit it for publication consideration the Clinical Anatomy later this year.

The ASC also created a position statement to address anatomical exhibitions. The position statement was also vetted by council and can be found posted on the AACA website.

2008 is a symposium year for the committee- the symposium, which will take place in Toronto on July 15, is titled: *Innovations Using Anatomical Materials in Education* and features three speakers including AACA members Richard Drake and David Porta. The third speaker is Dr. John Barlow of the Mayo Clinic.

In addition to a symposium, the ASC will meet with interested members and other attendees of the AACA Annual meeting with an agenda that includes a report on the Harvard Business School Donation Survey, a report on the submitted donation numbers to UC medical schools, updated information on available venues for CME, surgical skills or other courses that use anatomical materials as well as an introductory discussion on the next ASC symposium or workshop intended for 2010.

b. Bylaws Committee (Len Cleary)

Len Cleary presented the detailed changes/amendments to the *AACA Bylaws* – as drafted by the Bylaws Committee. The document was discussed item-by-item and Dr. Cleary told Council he would be meeting with the committee while at the Toronto meeting and they would discuss the additional requests/comments of Council and return at the Friday wrap-up Council meeting with the Committee's decisions/ implementations. Council thanked Dr. Cleary for an excellent job of refining a moving target, and looked forward to his return on Friday. After that the plan is to then incorporate any further changes/deletions/etc. to the Bylaws and send them to the Secretary for final ratification by Council at the Interim Council meeting in October. An electronic vote on the changes would hopefully follow before the end of 2008.

c. Career Development Committee (Anne Gilroy) Activities at the Annual Meeting in Toronto will include:

Welcoming Reception for Mentors and Young Anatomists – The committee will host this event just prior to the welcome reception for the annual meeting. Once again, through the generosity of our vendors, several signed copies of anatomy texts and atlases will be raffled off to young anatomists attending the reception. Authors of the texts have been invited to participate in a book signing during the reception.

Special Interest Group Meeting – Items for discussion include a completed Employment Survey Proposal that has been submitted by a committee member.

Judging for awards – Again this year the CDC will be responsible for judging the student posters for the Sandy C. Marks, Jr Awards and student platform presentations for the Ralph Ger Award. As was decided last year, poster awards will be presented in three categories: basic science, clinical anatomy and educational research. Only one award is available for platform presentations. All awards will be presented at the banquet on Thursday evening.

Committee Appointments – Three committee positions will be vacated this year, including that of committee chair. These positions will be filled by presidential appointees.

d. Educational Affairs Committee (Cristian Stefan)

Since our Interim Council Meeting in Chicago, Dr. C. Stefan has communicated on a regular basis with the Secretary and Program Secretary and attended the telephone conferences organized with the members of the Organizing Committee in preparation for the Annual Meeting of this year.

As indicated by the Educational Affairs Committee report presented at the Interim Council, October 2007 and subsequently discussed by telephone with members of the organizing committee, the Educational Affairs Committee proposed that the posters be organized on themes in order to facilitate their viewing by participants. This proposal was taken into consideration and implemented this year. The Committee also offered to assist with this task, offer which is hoped to be accepted for the next meeting.

The speaker for the Educational Affairs session of this year is Dr. Wayne Weston, who is an academic family physician and Professor Emeritus in Family Medicine at the University of Western Ontario. His expertise includes professionalism, patient-centered medicine, and deep learning and his presentation will focus on these issues.

The Program Secretary asked Dr. Stefan to hold on the plans for the Educational Affairs Symposium until a proposal for presentation made the Medical Illustrators group at the University of Toronto was made. The proposal included the participation of several members of this group and was envisioned to use the entire time allocated for this event this year. After consultations during the conferences held by telephone with the organizing committee, it was opted in favor of one presentation instead of sessions running concomitantly on different themes. The reduction of time allocated to this event this year (90 minutes instead of the two-hour slot allocated in the past) was also taken into consideration. For reasons related to the program in general, the event was scheduled the Educational Affairs Symposium was moved to Tuesday (2:45-4:15 p.m.) instead of the usual Wednesday.

Dr. C. Stefan requested input from the members of the Educational Affairs Committee for the Educational Affairs Roundtables for Friday and also regarding ideas for the 2009 meeting. Drs. Guttman and Lambert responded. A number of suggestions were also recently received from Dr. Granger.

The Educational Affairs Roundtables on Friday morning (for the 2008 Meeting) were planned according to the estimates based on previous attendance to this event. There will be six tables with the following topics/facilitators: Anatomical informatics (K. Jones); Implementing computer-assisted instruction (CAI) tools to improve medical education (W. Lambert and N. Granger); The trend towards condensed modular anatomy courses (W. Pawlina/ N. Lachman); Online course communication and virtual office hours (J. Brueckner); Curriculum design for new programs in anatomical sciences (G. Guttman / C. Stefan); The place of embryology in the changing curriculum (V. Persaud).

Following the previous trend, Dr. C. Stefan continued his efforts to introduce the use of the audience response system (ARS) at the AACA meetings. He has communicated with TurningPoint in this respect and kept the organizing committee informed about the options and advantages of using this method. Ms. Julie Hewett offered to make the administrative arrangements in this respect.

Dr. C. Stefan also proposed the introduction of a mini-session about unusual yet effective ways of teaching (please see the Ed. Affairs Committee Report at the Interim Council Meeting in October 2007 and the subsequent e-mail sent to the organizing committee). This mini-session would consist of several very short (five minutes or less each) presentations selected from proposals received from volunteering members or by invitation. This mini-session could be part of the regular program or included in one of the evening programs (for example the reception). This idea could be used for the 2009 meeting.

Proposed course of action for the next steps:

- Regular telephone conferences with the members of the new Educational Affairs Committee, organized with Ms. Julie Hewett's kind assistance.
- Working closely with the new Program Secretary, the ACCA Secretary, the local organizer and the other members of the Organizing Committee for 2009 and 2010, as well as the Council members.
- Working towards the implementation of moderator-conducted brief sessions that overview/summarize the posters presented on categories. We proposed the same in the past and hope that it will be favorably looked upon for the next meetings.
- Introducing a mini-session about unusual yet effective teaching methods/ideas/examples, as mentioned above.
- Keeping the Ed. Affairs Symposium on Tuesday afternoon instead of Wednesday afternoon. This measure would increase the attendance, as the scheduling on Wednesday is just before the banquet.
- Organizing concurrent sessions on diverse themes for the Ed. Affairs Symposium in order to give the audience the option to select topics that are of specific interest to them.
- Selecting as soon as possible a speaker for the next meeting from the proposed candidates.
- Working with Dr. Allan Richards on finding the optimal way of presenting short "essentials of surgical anatomy" topics at the meeting and between meetings.
- Using the audience Response System available (as far as we understand) at the hosting institution in 2009.

e. Financial Affairs Committee (Sherry Downie) – Presented under *Treasurer's Report*

f. Journal Committee (Todd Olson)

The journal committee did not meet in Toronto since the new contract had just started with Wiley and there was no current business. Dr. Olson indicated that the committee would begin looking for a new editor and chief next year. Dr. Carmichael indicated that he may offer himself for re-appointment.

g. Membership Committee (Todd Olson)

Dr. Olson presented a list of newly approved members as ratified by the membership committee. He also indicated that the committee wanted to move to on-line submissions only. He also informed council the committee was back to a rolling format of admissions.

h. Nominating Committee (Ken Jones)

Dr. Jones had worked closely with Dr. Ross and Dr. MacPherson for the 2009 election process. The results of the election were Dr. MacPherson – Secretary; David Porta – Allied Health Councilor; David Bolender and Rusty Reeves – Councilors at Large. Elections for 2009 would be for President Elect (presumably MD-based); 2 Councilors at Large; and an Anatomical Services Councilor.

i. Program Committee – Cleveland 2009

Rick Drake had reported to Dr. Ross that he had a number of faculty on board locally including Jennifer McBride and Stuart Morrison. Bob DePhillip and Ken Jones from OSU were also invited as they would be running the next mainland meeting in Columbus. Dr. Ross has an electronic list of the Program Committee.

8. COUNCILOR REPORTS

a. David Bolender Report on the Acland DVD - *The Anatomy of the Inguinal Region*

Through the generosity of Bob Acland the AACA is selling and distributing his newest DVD, *The Anatomy of the Inguinal Region*. A hundred copies of the DVD have been made and will each sell for \$49 (includes shipping). The DVD can be ordered directly from the AACA website. Beverly Northouse will duplicate the DVDs and distribute the ordered copies. For this service, she will receive compensation from AACA.

An ad for the DVD will appear in the next issue of *Clinical Anatomy*, *Anatomical Sciences Education*, and *Anatomical Record*. These ads are placed at no expense to the society. A copy of the ad will be included in the registration packets for the Toronto meeting.

A half page ad in the *Journal of Surgical Education* would cost \$672. The deadline for placing an ad in the September edition (on display in October at a major Surgical Conference) would be July 18.

Sincere thanks to: Bob for his generous donation of the DVD; Beverly Northouse for making arrangement for DVD duplication, agreeing to distribute the purchased DVDs and for designing the ad; Stephen Carmichael for encouragement for Beverly and me and for arranging for the ad in the anatomy journals; Neil Norton for making all financial arrangements so that the society can sell the DVD and Beverly can be compensated for her time; Brian MacPherson for setting up purchasing on the website; Dave Page for helpful suggestions and Larry Ross for his encouragement.

Motion: Place a color advertisement for the DVD in the *Journal of Surgical Education* at a reduced cost of \$1200. (Bolender/Olson – *unanimous*)

b. Sherry Downie - AACA Member at Every Institution Initiative

At the 2007 Council meeting in Las Vegas, President Larry Ross made several suggestions to the councilors of projects that they might undertake. One was to work on increasing the membership of the AACA by recruiting new members from institutions that currently have no AACA members. I agreed to take on this project.

To begin, I investigated the distribution of the current AACA membership across the total number of medical schools in the United States. There are 157 schools in the United States and Puerto Rico that grant either the MD or DO degree. The good news is that there is at least one AACA member at 128 of these institutions! Thus, 29 medical schools have no AACA members. In addition, eleven new medical schools are in preparation to open within the next 4 years, making a total of 40 institutions with no AACA members. Finally, thirty-eight of the 157 medical schools have only one AACA member.

An internet search for anatomy faculty at each existing non-AACA institution yielded widely variable results! Some websites were very difficult to navigate and information about courses

and faculty was not accessible, e.g. the University of Missouri School of Medicine, Kansas City. Others were relatively user friendly. Currently I have contact information for at least one faculty member at 8 institutions.

In addition to the MD and DO programs, there are 18 chiropractic, and more than 170 PT, 103 OT and 127 PA programs in the United States. Five current AACA members represent chiropractic programs and, because many allied health programs are affiliated with medical universities, it is likely that many current AACA members participate in anatomical education for PT, OT and PA programs. Even so, a significant number of allied health programs remain that do not have AACA members on their faculty.

To continue with this project, I suggest that we:

1. prepare an "Invitation to join the AACA" packet, e.g. the AACA brochure, a back issue of *Clinical Anatomy* and a cover letter with photos of the 25th Annual AACA meeting and post-grad course, and send it to our colleagues at non-AACA institutions
2. enlist the help of other councilors and AACA members to get contact information for anatomists at the non-AACA institutions
3. develop a campaign that encourages each current AACA member to bring on board one colleague from their institution. And, I would also like to gain a better understanding of why, in light of the fact that anatomy is usually team taught, there is only one AACA member at an institution (lack of institutional support??)

c. Tom Gest – no report

d. Noelle Granger – AAA/AACA co-sponsored Symposium at EB 2009

Noelle presented information (titles and projected speakers) for the EB 2009 symposium on how to separate education from sales/infomercials for industry supported events, and internal billing with regard to Body Donor Programs.

Motion: That the AACA provide \$1500 to co-sponsor the 2009 EB symposium jointly with the AAA. (Norton/Quinn – *unanimous*)

e. David Porta – no report

f. Rusty Reeves – no official report but he'd be putting out a request that no personal notes be sent as "replies" to listserv postings. He has been taking them out and sending them on tp the person concerned to keep down extraneous listserv postings.

g. Alan Richards – no report

h. Cristian Stefan – refer to *Educational Affairs Report*

i. Ronn Wade – refer to *Anatomical Services Report*

10. OLD BUSINESS

11. NEW BUSINESS

ADJOURNMENT: 5:00pm

Respectfully Submitted

Brian R. MacPherson, Ph.D.
Secretary, AACA