

**MINUTES**  
**AAAC Interim Council Meeting**  
**Saturday, October 18, 2008**  
**O'Hare Hilton, Room 2033 – Chicago, IL**

**Call To Order:** 9:15 a.m.

**Present:** David Bolender, Stephen Carmichael, Sherry Downie, Thomas Gest, Noelle Granger, Julie Hewett, Brian MacPherson, Neil Norton, Todd Olson, David Porta, Tom Quinn, Rusty Reeves, Alan Richards, Larry Ross, Mark Seifert, Cristian Stefan, Ronn Wade.

**Motion:** The minutes of the Toronto Council Meeting of Tuesday, July 15, 2008 be approved as amended/corrected. (Bolender/Porta - *unanimous*).

**1. PRESIDENT'S REPORT (Ross)**

- Blue Box Award had been given to Dr. John Reach. There had been 54 papers in *Clinical Anatomy* in the first year's competition. This was narrowed to the 5 best and the committee selected the winner from this. Bev Northouse was currently compiling the list for 2008.
- Honored Member: Three individuals had their name put forward by various nominees. After discussion a vote was held and Todd Olson's nominee – Richard S. Snell was selected as the Honored Member for 2009.
- There was one nominee for the *R. Benton Adkins Distinguished Service Award* for 2009 – Art Dalley.
- The 2008 Presidential Speaker – David Mcauley was superb. Nominee for the 2009 speaker should be sent to Larry and he will then vet them through the Executive Committee. Todd Olson suggested Carlos Machado would make a great speaker for the Cleveland meeting.

**Motion:** That Carlos Machado be asked to give the *2009 Keith L. Moore-Lippincott, Williams & Wilkins President Speaker* (Olson/Carmichael – *unanimous*).

- The issue regarding the 2008 *Presidential Travel Award* was introduced by Larry. There had been a total of 6 (2 platform and 4 poster) presentations in the competition but due to an oversight no committee had been formed to judge the presentations. Only 1 was subsequently published in *Clinical Anatomy*. The history of this award had been to stimulate submission to *Clinical Anatomy* but Dr. Carmichael reported that this has NOT happened.

**Motion:** That the *Presidential Travel Award* not be awarded for 2008 .(Ross/ MacPherson – *passed* 11:4)

**Motion:** That the *Presidential Travel Award* no longer be offered and that the monies be diverted by the Treasurer to the fund to stimulate more money for student travel awards. (MacPherson/Norton – *unanimous*)

- Council was at this time, unable to commit a dedicated presentation slot as request by Somes Guha in his proposal to fund an AACA activity. This is due specifically to the current review and reorganization of the meeting format/structure as this may have a profound effect on the number of platform presentation slots available at any future AACA meeting. Using the funding for student travel awards had been mentioned to Dr. Guha but he was not in agreement.

**Larry proposed establishing an ad hoc committee** composed of Todd Olson, Noelle Granger and Tom Gest. They were charged with nailing down a definitive proposal for Dr. Guha's request for the Cleveland Council meeting.

- Larry reported that \$2400 had been collected by the AACA polo shirt campaign. From that we realized a \$354.08 profit. Lonnie Salkowski was asking about the next possible project. Thermal coffee mugs or stainless steel water bottles were suggested – as well as umbrellas. This would be passed on to Lonnie.
- A proposal had come from Bette Levy (Bob Acland's wife) to display the works of textile artists in an art exhibit/sale and the Cleveland meeting. While David Porta indicated that he would transport the materials to Cleveland, the issue of insurance, security etc remained. This would be referred to the Cleveland Program Committee for solutions/decision.
- Larry introduced the idea of the *Meeting Oversight Committee* – suggested by Julie Hewett as a new way to organize our annual meetings. There would be one committee formed for each annual meeting. The Chair of the committee would be a 3 year term and the idea would be that the individual would serve one year before the meeting they were organizing and one year after that meeting.

**Motion:** That we establish a two year trial period for incorporating the Meeting Oversight Committee as a working structure and after analysis, if successful, incorporate it into the AACA Bylaws. (Olson/Bolender – *unanimous*)

- Ken Jones was suggested as the Chair of the *Meeting Oversight Committee* for the Cleveland meeting with Rick Drake acting as the local host.
- Larry indicated that he would be visiting England in December and suggested that he represent the AACA at its BACA winter meeting in December. At least one other Council member was also considering being there.
- Larry spoke to the issue of consolidating and formalizing our relationship with our new Meeting Manager – Julie Hewett (working as *JulNet Solutions, LLC*). They felt a contract was not required and the following fee-for-service provisions were outlined:

- \$15,000 for meeting management (running all aspect of the annual meeting)
- \$6500 for handling member support
- \$1200 for a bricks-and-mortar office for the AACA

**Motion:** That *JulNet Solutions*, LLC services to the AACA include meeting management as well as brick-and-mortar support. (Reeves/Porta – *unanimous*)

- The AACA is one o 50 member societies of the IFAA. As such, FICAT worked on our behalf to develop *Terminologica Anatomica* with Thieme, Lippincott, Williams and Wilkins for *Terminologica Histologica* and they were finalizing publication of *Terminologica Embryologica*. The AACA would be jointly sponsoring the FICAT meeting at FASEB in New Orleans in 2009. We should consider hosting FICAT in a 50:50 arrangement at a future meeting of the AACA. The amount needed was \$10,000 with \$5,000 coming from each association (AAA:AACA).

## 2. Editor's Report

- Dr. Carmichael's report illustrated that *Clinical Anatomy* was in good shape overall. The search for the next Editor-in-Chief for the subsequent five year period would begin in 2009 with an appointment in 2010. Dr. Carmichael indicated that he was interested in remaining in the position and would be submitting his name to the committee.

**Motion:** Council recommended to the Journal Committee that they address the issue of declining U.S./North American submissions to *Clinical Anatomy* and to find a way to enhance the AACA's role in this publication. (Norton/Porta – *passed* 10:6)

## 3. Secretary and Web Site Managers Report

- The office of Secretary was busy processing Membership Certificates and interacting with both the Treasurer and Wiley. This would be the first year that we would send out the *Notice for Dues* electronically – with subsequent reminders planned.
- The web site had started charging for advertisements for faculty in its job openings page. Since September 1<sup>st</sup> eight ads had been placed – with numerous other expected throughout the coming months. This more than covered the web hosting charges for the site (annually ~\$500).

## 4. Treasurer's Report

- Meeting profit from Toronto was roughly \$23,000. Neil went over the years' spreadsheet explaining expenses and income. The *Notice for Dues* would be sent out during the month of January.

**Motion:** That the AACA drop the *American Express* card for payment of dues, unless a large number of members were using it. (Olson/Gest – *unanimous*).

- Neil outlined the proposed AACA budget for 2009.

**Motion:** To accept the 2009 proposed budget as presented/amended. Porta/Bolender – *unanimous*)

## 5. Program Secretary's Report

- Thanks to Greg Smith for compiling his comprehensive *Program Secretary Procedure Manual*. This year the *Call for Abstracts* would be rewritten stressing proper format and adherence to it.
- There would be a special presentation by Noel Boaz at the Cleveland meeting on the relationship of evolutionary anatomy to medicine. It would be one presenter for 60 minutes to introduce the concept. Advance advertisement via the web site would hopefully attract new members from the physical anthropology field.

**Motion:** That exhibitor/vendors be supplied with an electronic attendees list for the Cleveland meeting but also give attendee the option to opt out of being included on the list. (Norton/Porta – *unanimous*)

- The contract for the Hawaii meeting had been signed with the *Hilton Hawaiian Village*. Larry indicated that he would be drawing up a list of other anatomy associations to send out a letter inviting them to attend this joint meeting with the ISP in Hawaii.

## 6. Anatomical Services Committee Report

- The activities of the committee were outlined in the report (attached to the electronic copy of the minutes on the web site). After Council discussion, the following motion was put forward:

**Motion:** To strongly encourage having financial accountability for human tissue used in any CME Program – in addition to the criteria already being addressed by the ACCME. (Olson/Porta – *unanimous*)